

**Beverly Parks & Recreation  
Permit Form - Camp Paradise**

Contact Person:

Address:

City, State, Zip:

Preferred Phone:

Email Address:

Name of Event

Event Date:

Arrival Time

Departure time:

Type of Event:

Family Gathering  Company Outing  School/Camp  Other \_\_\_\_\_

# of Children: \_\_\_\_\_ # of Adults: \_\_\_\_\_ # of Cars: \_\_\_\_\_ # of Buses: \_\_\_\_\_

Person Running Event (if not the contact person):

Do you plan to use a caterer, food truck, or sell food?  Yes  No

Describe Event in Detail (continue on another page if necessary):

**Please make checks payable to the Beverly Recreation Department. Fees are not refundable.  
Please read all rules and regulations before signing at the bottom of page 2...**

The Following Restrictions Apply to **ALL PARKS**:

- **At the discretion of Beverly Recreation**, Certain dates during the season will not be available for group events
- **All trash must be disposed of properly or removed from the property.**
- **No caterers allowed** without permission from Beverly Recreation and a permit from the Health Department (978-921-8591).
- No alcohol allowed on the premises
- **All participants must park in legal, designated parking areas only.** Parking is prohibited along driveways or in fire lanes.

- At the discretion of Beverly Recreation:
  - Certain dates during the season will not be available for group outings.
- **REMINDERS FOR ALL GROUPS:**
  - Camp Paradise is a Carry In/Carry Out park, so it's the responsibility of all groups to remove all the trash from the property at the end of an event. It may NOT be left inside the building.
  - Dogs MUST be on leash at all times all year. No animals allowed inside the building.
  - All visitors must park in the main parking lot.
  - No dragging tables/chairs.
  - Leave the property presentable the way you found it.
  - ADA accessible
  - No air conditioning available

- Kitchen is limited to counter space, a sink, and a refrigerator-freezer.
  - Bubbler with bottle filler available

<b>Contracted Time:</b>	<b>(Entire time that Camp Paradise is reserved)</b>	<b>Start:</b>	<b>End:</b>
<b>Time allotted for:</b>	<b>Camp Paradise Set Up</b>	<b>Start:</b>	<b>End:</b>
<b>Time allotted for:</b>	<b>Event</b>	<b>Start:</b>	<b>End:</b>
<b>Time allotted for:</b>	<b>Break Down/Clean Up &amp; Departure</b>	<b>Start:</b>	<b>End:</b>

**NOTE: Camp Paradise closes at 10:00 pm.**

***By signing this form below, I confirm that I have read and understand all of the restrictions and regulations for the use of Camp Paradise, including pages 2 and 3 of this form.***

Signature: \_\_\_\_\_

**CLEAN-UP CHECK LIST**

<b><u>Contact Check List</u></b>	<b><u>Verify Complete</u></b>
<b>Tables Cleared.</b>	
<b>All decorations, flowers, etc. must be removed immediately following the event.</b>	
<b>Floors swept and cleared.</b>	
<b>All items such as food, plates, glasses, napkins, utensils, etc. must be removed immediately following the event.</b>	
<b>All personal items must be removed.</b>	

**NOTE:**

**Beverly has a Carry In/Carry Out policy that applies to all events. Therefore, all trash and recyclable materials (bottles, cans, cardboard, etc.) must be removed immediately following the event.**