

Beverly Parks & Recreation Permit Form - All Parks

Contact Person:	Park Requested:
Address:	City, State, Zip:
Preferred Phone:	Email Address:
Name of Event:	Event Date:
Arrival Time:	Departure Time:

Type of Event:

Family Gathering Company Outing School/Camp Other _____

of Children: _____ # of Adults: _____ # of Cars: _____ # of Buses: _____

Person Running Event (if not the contact person):

Do you plan to use the streets or sidewalks around the park for a race/walk? Yes No

Do you plan to use a caterer, food truck, or sell food? Yes No

Describe Event in Detail (continue on another page if necessary):

Complete This Section if You Wish to Reserve Specific Areas of Lynch Park for Your Event:

Picnic Area:

Reservation Fees = \$30 / 4 hours for residents, \$55 / 4 hours for non-residents

Carriage House Garden

Fees to rent these facilities are available through the Recreation Office

NOTE: Events that require additional staffing will be charged \$20/hour per ranger assigned. The need for additional staffing and number of rangers will be determined by Beverly Rec.

Please make checks payable to the **Beverly Recreation Department**. Fees are not refundable.

Please read all rules and regulations before signing at the bottom of page 2...

The Following Restrictions Apply to **ALL PARKS**:

- At the discretion of Beverly Recreation, certain dates during the season will not be available for group events.
- Groups with more than 30 children visiting a beach must bring at least 2 lifeguards and check in with the Head Lifeguard on duty. All groups attending beaches must follow Christian's Law (MGL c. 111, 127A1/2).
- All trash must be disposed of properly or removed from the park.
- No caterers allowed without permission from Beverly Recreation and a permit from the Health Department (978-921-8591).
- No alcohol, tents, canopies, umbrellas, or charcoal grills allowed at any time.
- No sound systems (amplified sound) or party rentals (dunk tank, moon bounce, etc.) allowed.
- No live music without written permission. Use of band shells or pavilions for music is restricted to City of Beverly events. Recorded music must be kept at a reasonable volume at all times.
- All participants must park in legal, designated parking areas only. Parking is prohibited along driveways, on grass areas or in fire lanes.
- NO DOGS ALLOWED from Memorial Day weekend to Labor Day! Dogs MUST be on leash at all times!
- Use of any courts or fields are on a first-come, first-served basis unless a permit has been issued.

The Following Restrictions Apply to **CAMPS & SCHOOLS** using **LYNCH PARK**:

- Approval of this request does not exclude any non-resident groups from paying the parking fee
- From Memorial Day weekend to Labor Day Non-Resident Fees are:
 - Cars: \$15 weekdays / \$25 weekends & holidays / \$5 Seniors & active Military (weekdays only)
 - Bus Parking: \$100 per bus (at all times, even if the buses are not parking at Lynch Park)
 - NOTE: Beverly schools are exempt from the bus parking fee

The Following Restrictions Apply to **LYNCH PARK**:

- At the discretion of Beverly Recreation:
 - Certain dates during the season will not be available for group outings.
 - Groups that arrive at the park without a reservation may be denied entry based on scheduled events or anticipated crowds.
- A certified lifeguard, who must check in with the Beverly Recreation Head Lifeguard upon arrival, must accompany groups of up to 30 children, who plan to use the beaches.
- Any group with more than 30 children must bring 2 lifeguards.
- Groups arriving by bus must pay the bus fees even if the buses are not staying in the parking lot. The bus fee is a usage fee and helps us defer the cost of large groups using the park and facilities.
- REMINDERS FOR ALL GROUPS:
 - Lynch Park is a Carry In/Carry Out park, so it's the responsibility of all groups to take all trash home with them.
 - The dumpsters at Lynch Park are for Recreation Department use only and are not available to the public.
 - Trash bags are available upon request and groups must arrange to remove their trash after using the park.
 - NO DOGS ALLOWED from Memorial Day weekend to Labor Day. Dogs MUST be on leash at all times, all year.
 - All visitors must park in the main parking lot. Access to the driveway is only to drop off disabled passengers, not to drop off equipment.
 - No live music without written permission. Use of the band shell is restricted to City of Beverly events.
 - Restrooms will be open from Memorial Day to Labor Day, 9:00am - 8:00pm
 - At other times of the year, your group may have to assume the cost of opening, cleaning and closing the restrooms.

By signing this form below, I confirm that I have read and understand all of the restrictions and regulations for the use of Beverly parks, including pages 2 and 3 of this form.

Signature: _____